



**Interim Events Marketing – For Public Events Only:**

Dear Event Organizer,

Please fill out the following page and return with your contract. Please, also attach any flyer, poster, press release, or any other promotional materials for your event.

Whenever possible, the Fairgrounds will use this information to help promote your event and the Southwest Washington Fairgrounds through our local & regional media contacts.

However, remember that you and your organization are ultimately responsible for all advertising & marketing related to your event.

Name of event \_\_\_\_\_

Date \_\_\_\_\_

Hours Open to Public \_\_\_\_\_

Admission Charge \_\_\_\_\_

Brief Description of Event/Activities \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Media Contact Person \_\_\_\_\_

Phone # \_\_\_\_\_

**E-mail Address** \_\_\_\_\_

(with steadily increasing requests, this information is very helpful)

**Website for Organization/Event** \_\_\_\_\_

Additional Info? \_\_\_\_\_