

VENDOR REGISTRATION

Community Garage Sale

SALE DATE: SAT. OCT. 27, 2018...9am - 3pm

Please - complete this application - sign and return this entire page with your payment. Thank You!

VENDOR RULES:

- Last sale vendors get first choice on their previous space (**Until SEPT. 27, 2018**) All spaces are assigned on a "first-come" basis. **Fair management has the final decision in vendor placement.**
- Fair management reserves right to refuse rental of space to vendor.
- If you sell baked goods, or produce a food product for sale - please contact Lewis Co. Health Dept. for current guidelines. **Products that fail to comply will not be allowed in the sale.**
- "Adult" entertainment and illegal drug related products are NOT allowed. NO open flames. **Firearms and ammunition of any kind are NOT allowed** - Wes Knodel Gun Shows is the licensed venue for these items.
- All vendors must register and pay in advance of sale day. No vendor registration on sale day.
- Vendor set-up Friday, the day before the sale, 9:00 am - 9:00 pm. Also, Sat. 7:00 am - 9:00 am. Vendor tear-down Sat. night 3:00 pm - 9:00 pm. Please, no early tear-down. You are responsible for securing your space.
- Vendor agrees to hold the Southwest Washington Fair, Lewis County, it's Officers, Directors, Agents, and Employees harmless in any claims of theft, damage or injury.
- At the request of our vendors - space is limited to one each of "franchise" or "product line" sellers - such as "AVON," "WATKINS," "COOKIE LEE," "SCENTS," "PARTY LITE," etc. for this event.
- All vendors entering the grounds between 7:00am - 9:00am on Sat. must have a vendor pass. Vendor passes will be distributed on Friday when you set-up. (Mailed to out-of-town vendors prior to sale day.)
- PLEASE - NO NAILS, NO SCREWS, NO TAPE in walls, posts, beams, floors... MANY BUILDINGS ARE NEWLY REMODELED AT GREAT EXPENSE...PLEASE HELP US KEEP THEM IN NEW CONDITION!**...vendors may bring in their own free-standing clothing racks, screens, free-standing displays, additional tables, chairs, show cases, additional lighting, ...as needed...all must fit within your space.
- For safety - please - absolutely no motor vehicles on the midway 9:00am - 3:00pm on sale day. Please -no vehicles inside buildings.**
- The individual signing this agreement is responsible for making sure all members of their party are aware of and abide by these show rules.
- NO DUMPING:** Please - you must remove everything you bring with you - especially large items like furniture or appliances. The fair will bill you for any dumping expenses on any merchandise left behind. **PLEASE DO NOT LEAVE FREE MERCHANDISE ANYWHERE.**

FOR FAIR OFFICE USE ONLY:

BUILDING: #

OUTSIDE: (By Vendor Request ONLY) #

LOCATION:

SOUTHWEST WASHINGTON FAIRGROUNDS
 2555 North National Ave. Chehalis, WA 98532

PUBLIC HOURS - PARKING - ADMISSION:

Sale open to the public: Saturday only...9:00 am-3:00 pm. Use Blue and Green entrance gates. \$5.00 EARLY-BIRD buyer entry at 8:00 am.

Parking: free to the public and vendors in fairgrounds lots. Admission:\$2.00 adults. Age 12 & under free all day. Vendors with vendor pass admitted free. Vendor passes distributed Friday during set-up and/or mailed to vendors upon receipt of payment and application.

VENDORS WANTED:

Non-profits, schools, churches, youth groups, service clubs, individuals, families, businesses, crafters, antique dealers, flea market vendors, commercial vendors, & out-of-town vendors are all welcome.

350 * INDOOR * VENDOR SPACES AVAILABLE:

> **Approx. 10' x 10'**...only \$45.00 ...includes a 6' table, 2 chairs, vendor passes & access to electric where possible. (Space sizes are approximate).

OUTDOOR VENDOR SPACE AVAILABLE ON REQUEST:

Locations are available on main outdoor midway and in front of sale buildings- same rates as indoor space. These are NOT covered areas. Trailers are allowed.

Vendors are placed outdoors by their request only.

VENDOR QUESTIONS?/INFO:

Call (360) 740-2655 or (360) 740-1495, M-F, during business hours. If you call after hours, please leave a message and we'll return your call promptly. Please speak s-l-o-w-l-y and clearly to leave a message.

VENDOR SET-UP / TEAR-DOWN:

Set-up Friday, the day before the sale, from 9:00 am till 9:00 pm. Additional set-up time on Saturday, sale day, from 7:00 am - 9:00 am. No earlier, no later. **All vehicles must be off the midway by 9:00 am on Sat.**

You are responsible for covering your tables and securing your space. All buildings are closed and locked Friday night - and not unlocked until vendors arrive at 7:00 am Saturday morning.

Tear-down is from 3:00 pm - 9:00 pm. Saturday night. Everything must be removed from the fairgrounds by Saturday night.

VENDOR CONFIRMATION:

All vendors will receive a notification in the mail approximately one week before sale date with their building location and space number.

Vendor admission passes for Saturday morning are mailed or distributed in-person on Friday during set-up. **If you're coming from out of town, to set up Sat. am - you'll get your vendor passes in the mail about a week prior to sale day.**

NO REFUNDS

FOR OFFICE USE ONLY: Vendor Passes #s _____
 Date Paid _____ Check # _____
 Cash _____ CC _____ Receipt # _____

Contact Name (print) _____ Phone (____) _____

Signature _____ Organization or Business Name (If applicable) _____

Mailing Address _____ City _____ Zip _____

We are selling: ___ garage sale merchandise ___ crafts / _____ big commercial / ___ other

State of Washington **requires** you to provide a tax I.D. # on this form. **Please provide one:** Individual

SS#: _____ **OR** Commercial UBI# _____ **OR** Non-Profit 91# _____

Vendor Passes - limit 4 per individual or family per space ... limit 8 per non-profit group or organization per space

How Many Vendor Passes Do You Need? _____

Number of Spaces _____ @ \$40.00ea. = _____

Number of Spaces _____ @ \$45.00 ea. = _____

Extra Chairs _____ @ \$ 2.00 ea. = _____

Extra Tables _____ @ \$ 6.00 ea. = _____

Total Amount Due With This Reservation = _____

Please make checks & money orders payable to:

Southwest Washington Fairgrounds

> Payment in-person or by mail-check or money order: Southwest Washington Fairgrounds2555 North National Avenue... Chehalis, WA 98532

> Payment by phone with VISA/MC/Discover....Fair Office...(360) 740 - 1495 (cannot run debit over the phone - must run as credit)

NOTE: To secure your vendor space-this completed form and payment must both be on file at the Fair Office before sale.

Returning vendors:

Pay \$45 for single space / \$40 per for multiple spaces - pay by April 12 - To get your regular spaces - pay by Sept. 27.

New vendors:

Pay \$45 for a single space / \$40 per for multiple spaces - when paid by Sept. 27.

AFTER SEPT. 27: All spaces are \$45 each